

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
May 18, 2009**

The South Middleton Board of Directors met on May 18, 2009, in the Board Room of the Iron Forge Educational Center for a Regular School Board Meeting. The Vice President, Mrs. Elizabeth Knouse, called the meeting to order at 7:03 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Michael Berk

Mrs. Shelly Capozzi

Mr. Derek Clepper

Mr. Joseph Fay, Jr.

Mrs. Elizabeth Knouse

Mr. Mark Juliana

Ms. Pam Martin - **Absent**

Mr. Paul Slifko

Mr. Robert Winters - **Absent**

Administrative Staff

Dr. Patricia B. Sanker, Superintendent

Dr. Sandra J. Tippet, Assistant Superintendent

Janet Adams, Principal - IFEC

Barbara Alitto, Director of Special Education

David Boley, Principal – Rice

Joseph Mancuso, Principal – BSHS

Dennis Royer, Computer Network Administrator

Sharonn Williams, Director of Instructional Technology

Frederick Withum, Principal – YBMS

Student Representatives to the Board

Brendan D. VanGorder - **Absent**

Jayson Schaufert

Visitors

See attachment to the minutes.

Board Secretary

Richard R. Vensel - **Absent**

Solicitor

Philip H. Spare - **Absent**

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INTRODUCTIONS AND RECOGNITION

Dr. Sanker introduced Mr. Fred Matz. Mr. Matz recognized and presented the Charles L. and Marian B. Matz Superior Teaching Award for 2009. The award was presented to Caryn C. Hartman, first grade teacher at W.G. Rice Elementary School.

Mrs. Knouse, Vice President of the Board of School Directors, recognized and presented a plaque to Jayson Schaufert for his service as a Student Representative to the Board of School Directors for the 2007-2008 and 2008-2009 school years.

ACCEPTANCE OF MINUTES

Mr. Berk made a motion, seconded by Mr. Clepper that the Board approves the minutes from the following meeting:

-May 4, 2009 – Regular Board Meeting

The motion passed unanimously.

APPROVAL OF FINANCIAL REPORTS

Mr. Slifko made a motion, seconded by Mr. Fay to approve the following:

April 2009

- 6.1 That the Board approves the bills for April 2009 – Represented by checks #36042 to #36304 inclusive, in the amount of \$1,055,703.67.
- 6.2 That the Board approves the Student Activity Funds – Pursuant to Section 511 of the Public School Code, the reports of Student Activity Funds for April 2009, represented by checks #13155 to #13183 inclusive, in the amount of \$17,140.77, are enclosed with the financial report.
- 6.3 That the Board approves requisitions payable from the Construction Fund (PLGIT) for April 2009, represented by checks #11213 to #11216 inclusive, in the amount of \$471,267.48.

The motion passed unanimously.

CITIZENS PARTICIPATION - None

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER AND ADMINISTRATORS

Dr. Sanker reported on the recent School to Watch Award Program held at the Yellow Breeches Middle School, the recent band concerts, the upcoming Bubbler Foundation dinner and high school choral concert. She also reminded Board Members about the upcoming graduation ceremonies and if tickets were needed, to please contact her.

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Dr. Tippet announced that there were still tickets available to the upcoming Senators baseball game scheduled for June 5, 2009, and she spoke about several administrators that will be making presentations to various professional organizations.

NOTICES AND COMMUNICATIONS - None

NEW BUSINESS

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board approves the agenda of May 18, 2009, with all corrections as indicated. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Slifko, that the Board appoints Beth Scott as recording secretary for the meeting of May 18, 2009. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Fay, that the Board appoints Paul Slifko as Board Treasurer for the 2009-2010 school year. **The motion passed unanimously.**

Mr. Slifko made a motion, seconded by Mr. Berk, to approve all of the following as a block motion:

The Board appointed Dr. Thomas S. Filip, of Carlisle, PA, as the District dentist for the 2009-2010 school year, and Dr. Michael Daniels and Dr. David Dell, of Mt Holly Springs, PA, as the District physicians for the 2009-2010 school year.

The Board authorized the necessary budgetary transfers to close the 2008-2009 school year and to authorize the payment of all additional invoices pertaining to the 2008-2009 school year.

The Board authorized the Administration to issue a purchase order from the capital reserve account in the amount of \$79,558.00 to Stanley Security as part of the Pennsylvania COSTARS purchasing program (see attachment).

The Board approved an overnight field trip for Mr. Jason Jarrett and Mr. Luke Fetterolf to take three members of the TSA Club (Technology Student Association) to Denver, CO for competition, leaving Sunday, June 28, 2009, and returning Thursday, July 2, 2009.

The Board approved the following senior as a candidate for graduation 2009 upon meeting the graduation requirements as established and adopted by the South Middleton School District Board of School Directors in compliance with the Commonwealth's guidelines.

Jessica R. Lewis

The motion passed unanimously.

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Mr. Clepper made a motion, seconded by Mr. Berk, that the Board approves the Contract of Agreement for architectural services for the South Middleton School District 2009 Summer Projects, provided by Crabtree, Rohrbaugh & Associates. **The motion passed unanimously.**

Mr. Slifko made a motion, seconded by Mr. Clepper, that the Board approves the results of the 2009 Construction Bid on the Rice Cafeteria upgrade, the BSHS projects, and the IFEC Gymnasium ceiling. (see attachment). **On a roll call vote, the motion passed unanimously.**

The Board approved the following changes:

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board approves the updated District Organizational Chart that becomes effective July 1, 2009. **The motion passed unanimously.**

Mr. Clepper made a motion, seconded by Mr. Berk, that the Board approves the updated job description for the positions of Department Chair and/or Team Leader. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Juliana, that the Board approves the job description, and title for the new position of Accounting Specialist. Note: this change replaces the existing position of "Financial Assistant." **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Clepper, that the Board appoints Mrs. Tina Darchicourt to the position of Accounting Specialist at an annual salary of \$48,000 effective July 1, 2009. **The motion passed unanimously.**

Mr. Juliana made a motion, seconded by Mr. Berk, that the Board approves the updated and expanded job description and title for the position of Business and Operations Manager previously titled "Business Manager." Note: Mr. Richard Vensel serves in this contracted position and will now use the title of "Business and Operations Manager." **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board approves the updated and expanded job description and title for the position of Assistant Superintendent previously titled "Assistant Superintendent for Curriculum and Instruction." Note: Dr. Sandra Tippet serves as a Commissioned Officer in this position and will now use the title "Assistant Superintendent." **The motion passed unanimously.**

Mr. Juliana made a motion, seconded by Mr. Clepper, that the Board approves the updated job description of the position for Director of Instructional Technology. Note: Ms. Sharon Williams serves in this position. **The motion passed unanimously.**

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Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board approves the job description for the professional position of Secondary Literacy Coach. On a roll call vote, the motion passed as follows:

Mr. Berk:	Yes	Mrs. Capozzi:	Yes
Mr. Clepper:	Yes	Mr. Fay:	Yes
Mr. Juliana:	Yes	Mrs. Knouse:	Yes
Ms. Martin:	Absent	Mr. Slifko:	No
Mr. Winters:	Absent		

Motion passed: 6 – Yes, 1 – No, 2 – Absent, 0 – Abstentions

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board authorizes the Administration to begin to seek qualified applicants for the position of Secondary Literacy Coach by posting and advertising the position vacancy. On a roll call vote the motion passed as follows:

Mr. Berk:	Yes	Mrs. Capozzi:	Yes
Mr. Clepper:	Yes	Mr. Fay:	Yes
Mr. Juliana:	Yes	Mrs. Knouse:	Yes
Ms. Martin:	Absent	Mr. Slifko:	No
Mr. Winters:	Absent		

Motion passed: 6 – Yes, 1 – No, 2 – Absent, 0 – Abstentions

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board establishes the position of Technology Coach as a permanent professional position. Note: this position has been in effect for 1.5 years under the “Classrooms of the Future” Grant which funds \$30,000 of the salary. Note: Mrs. Beth O’Marr currently serves in this position. **The motion passed unanimously.**

Mr. Slifko made a motion, seconded by Mr. Clepper, to approve all of the following as a block motion:

The Board approved increasing the support-staff position of Computer Technician from part-time to full-time effective July 1, 2009.

The Board approved a change in status for Computer Technician Adam Clugh from part-time to full-time employee effective July 1, 2009.

The Board requested the Administration monitor the 5th Grade enrollment throughout the summer and authorized the Administration to post/advertise an elementary vacancy and begin the interview process should the enrollment numbers increase.

The Board approved the following personnel items:

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PERSONNEL

PROFESSIONAL - EMPLOYMENT

Substitute Teacher

That the Board employed the following substitute teachers:

Name:	Christi Harris
Address:	833 Nesbit Drive Carlisle, PA
Certification:	Elementary
Name:	Sean Lehman
Address:	379 Longs Gap Road Carlisle, PA
Certification:	Health/Physical Education

REMEDIAL SUMMER SCHOOL

The Board employed the following professional staff for the 2009 Remedial Summer School Program, contingent upon the courses being offered as a result of adequate enrollment, at a rate of \$24.00/hr.

Patrick Dieter – American History I, II (replacing Brett Sheaffer)
Susan Snyder – Middle School Math

The Board employed the following special education teachers and special education aides for the Extended School Year (ESY) program for Summer 2009, contingent upon the courses being offered as a result of adequate enrollment, at a rate of \$32.00 per hour to be paid through IDEA-B funds.

Special Education Teachers

Patricia High
Allyson Hertz
Jennifer McPoyle
Teresa Schwander

Special Education Aides

Jennifer Spangler – \$11.07/hr.
Doreen Ulco - \$12.41/hr.

RESIGNATION/RETIREMENT

The Board accepted the resignation for the purpose of retirement of Meredith J. DeWalt from the position of Spanish teacher at the Yellow Breeches Middle School, at the conclusion of the 2008-2009 school year, effective June 4, 2009.

The Board accepted the resignation of Hannah K.S. Sollenberger, Reading Specialist at Iron Forge Educational Center, effective June 5, 2009.

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RESIGNATION – EXTRA DUTY

The Board accepted the resignation of Karla Lauro from the extra duty position of Yellow Breeches Middle Student Council advisor, beginning with the 2009-2010 school year.

The motion passed unanimously.

CITIZENS PARTICIPATION – None

REPORTS OF SPECIAL OR ADVISORY COMMITTEES

Capital Area Intermediate Unit #15

No Report

Capital Area Tax Bureau

No Report

Cumberland Perry Vocational Technical School

Mr. Juliana did not have a report. The next meeting is scheduled for May 27, 2009.

Education Committee

Mrs. Knouse reported that everyone really enjoyed the presentations made by faculty members earlier this evening regarding programs/projects in the school district. The committee also reviewed curriculum for approval.

Facilities Committee

Mr. Slifko reported that the committee met on May 4, 2009, and reviewed Phase II of the athletic field project, the W.G. Rice Elementary School playground, carpeting schedule for the summer, paving schedule for the summer, and the YBMS bus pick-up and drop-off area. The field project is almost complete and an occupancy permit will be issued once the handicapped parking spaces are established.

Legislative Report

Mr. Berk spoke about the upcoming primary election.

Recreation and Parks Report

Mr. Fay reported the volleyball court in the Township will be lighted.

South Middleton Township

Mr. Juliana stated that all building projects are on hold.

RECOMMENDATIONS OR QUESTIONS FROM SCHOOL DIRECTORS AND STUDENT REPRESENTATIVES TO THE BOARD

Jayson Schaufert spoke about the bowling competition sponsored by the Interact Club, the physics class attending Hershey Park, and W.G. Rice Field Day.

Mr. Clepper stated he always enjoyed the Matz Award presentation each year.

Mr. Berk congratulated Yellow Breeches on the recent School to Watch Program, and the 5th grade chorus program.

Mr. Fay complimented the presentations made by members of the faculty earlier this evening at the Education Committee meeting.

Mr. Slifko thanked Jayson Schaufert for his service to the Board of School Directors as a Student Representative, and congratulated Dr. Withum on the School to Watch Program. He also spoke about Senior Night scheduled for May 26, 2009, and it is a program worth attending.

Mr. Juliana and Mrs. Capozzi both congratulated Yellow Breeches on the recent School to Watch Program.

ADJOURNMENT

The Board went into an Executive Session for a Legal Matter and Personnel items at 8:14 p.m. The Board resumed Regular Session at 8:59 p.m.

Mr. Berk made a motion, seconded by Mr. Slifko to adjourn the meeting, and it was unanimously approved. The meeting was adjourned at 8:59 p.m.

Respectfully submitted,

Beth Scott
Recording Secretary